

FAUQUIER COUNTY AIRPORT COMMITTEE

MEETING SUMMARY

REGULAR MEETING

Monday, March 31, 2003 – 5:30 p.m.

Warrenton-Fauquier Airport Conference Room

1. Call to Order:

The Chairman called the meeting of the Fauquier County Airport Committee to order at 5:45 p.m. on 31 March 2003 in the Warrenton-Fauquier Airport Conference Room, Midland, Virginia. In attendance were:

Committee (Voting) Members:

James W. Van Luven
Sharon Grove McCamy

Raymond E. Graham

Arthur Nash
Charles M. Medvitz
Bob Newman
Sparky Lewis
Dennis Hunsberger

Lee District Representative, Chairman
Fauquier County Board of Supervisors
Lee District Representative
Fauquier County Board of Supervisors
Cedar Run District
Marshall District Representative
Scott District Representative
Airport Tenant/Owner
Town of Warrenton
Citizen at Large

County Staff:

Tony Hooper
Billy Jenkins

Assistant County Administrator
Operations and Support Services

Staff:

Cindi Martin
Chad Carper

Campbell and Paris Engineers
Campbell and Paris Engineers

Absent:

Willis P. Risdon
Rick Gerhardt
Kenneth W. Hyde

Citizen at Large
Cedar Run District Representative
Center District Representative

Visitors:

David Fields

Mike Anderson

2. Welcome and Introductions:

Chairman Van Luven welcome those in attendance and asked the visitors to introduce themselves.

3. Adoption of the Agenda:

Ray Graham moved and Dennis Hunsberger seconded a motion to adopt the agenda as presented. The motion was carried unanimously.

4. Adoption of the Minutes:

Dennis Hunsberger moved and Chuck Medvitz seconded a motion to adopt the January 27, 2003 meeting minutes as presented. The motion was carried unanimously.

5. Request for Annual Aerobatics Competition:

The committee reviewed a letter from Carl Hunt requesting approval of the annual aerobatics contest under the Special Exception permit to be held June 20-22, 2003. Ray Graham asked that attention be given to maintaining proper flight elevations through practice and competition. Cindi Martin will follow-up and request that advance notification be provided to support agencies.

The committee discussed promoting the event next year as an opportunity to introduce more residents to the airport. This idea will also be discussed with Mr. Hunt.

6. Hangar Improvements/Maintenance:

Billy Jenkins and Cindi Martin reported that maintenance was required on a number of County hangars. A portion of the roof on a t-hangar building needs to be replaced at an estimated cost of \$37,000. County staff is placing priority on replacing and repairing doors. Hanger 210 also requires some structural reinforcement. A regular maintenance program has been established on the fuel farm.

The Operations and Finance Committees will meet on April 22nd to discuss a comprehensive maintenance plan for hangars.

7. Review Draft State 6-Year CIP:

Chad Carper reviewed the draft CIP. The Finance Committee will review the CIP and assess the availability of local matching funds. The committee discussed the importance of including funding for the glide scope. A letter will be written to the State discussing safety

concerns and the need to consider safety as well as the number of operations in awarding funding.

Chad Carper also provided an update on the current construction program. Federal funds for Phase II have been approved; however, it will require some time to implement the grant agreement. It will be necessary to start Phase II construction by July 1st if the runway is to be completed this calendar year. If we are unable to start by this time, construction will be deferred until spring so that the runway is not in a restricted operational phase for a prolonged period.

8. Update – Cindi Martin:

The snow removal policy was reviewed by the Operations Committee. Costs for snow removal using contract forces were about \$12,000 this past year. Discussions regarding the purchase of equipment to allow the County to do more phases of the snow clean up followed.

A motion was made by Dennis Hunsberger and seconded by Bob Newman to adopt the snow removal policy.

Cindi Martin is continuing to work on the Security Plan, which will be reviewed next month.

9. Update – Tony Hooper:

Tony Hooper reported on the status of the airport sewer program. The users of the system will pay fees to completely cover the costs of construction and maintenance. Additional financial information will be reviewed at the next meeting.

10. Election of Officers:

Ray Graham made a motion seconded by Dennis Hunsberger to re-elect Jim Van Luven and Willis Risdon as Chairman and Vice-Chairman for the coming year.

11. Roundtable:

Chuck Cromack, a local Boy Scout leader, required use of airport property April 25-27, 2003 to conduct a Spring Jamboree. The Boy Scouts will be focusing on the 100th anniversary of flight and work on the Aviation Merit badge. It was reported that Ron Gatewood and his staff would assist and support the program.

By consensus, the Airport Committee asked the staff to assist with the logistics required to support the event.

Jim Van Luven reported that the T-hangar leases have been distributed and were being signed and returned. He indicated a willingness to review the lease document again next year.

Mr. Van Luven indicated that he was seeking volunteers from among the owners/operators group to participate in the review of airport rules and regulations.

Mr. Van Luven also commented on the role of Bob Newman on the Airport Committee. Mr. Newman was appointed by the Board of Supervisors in response to a request from Airport Committee that owner/operators have more representation on the committee. Mr. Newman's responsibility as a member of the Airport Committee is no different than other committee members.

Ray Graham advised the Committee that at a recent Board of Supervisors meeting, during citizen's time, Jim Borland has expressed his opinion regarding the extension of the FBO agreement, which he termed "illegal."

The next meeting is scheduled for 5:30 p.m. April 28, 2003. The committee will also consider a different date for the May 2003 meeting to avoid conflicting with the Memorial Day Holiday.

With no further business, the meeting adjourned at 8:10 p.m.

Action Items:

- | | |
|---------------------------------|---|
| 1. Plan for Hangar Improvements | Due April 2003 – Committee Meeting
4/28/03 |
| 2. Snow Removal Policy | Adopted |
| 3. State 6-Year CIP | Reviewed/Adopted |